

REV. LIDDY BARLOW – WORSHIP LEADERSHIP INFORMATION

Thank you for your interest in Christian Associates of Southwest Pennsylvania! I'm excited to join you and your community in worship. To help you prepare for my visit, I've compiled the following information, and I ask that you please complete and return the attached form.

Guest preaching or pulpit supply? While I am happy to fill either role, my preference is to serve as a guest preacher, with the local church pastor present to help build relationships and maintain continuity with the church's usual worship patterns. If I will be serving as pulpit supply, please appoint a lay leader to help orient me to the sanctuary choreography before worship begins.

Participation in worship: I am available to participate in any part of the service, but I ask that the local congregation design the service (if applicable) and chose hymns. If I will be presiding at or participating in Holy Communion, please offer full instructions, as congregational practices vary widely.

Preaching texts: Please let me know what texts will be read in worship. In my sermon preparation, I tend to follow the Revised Common Lectionary, but defer to local practice in your church. I do not preach a stock sermon or give a lecture about the ministry of Christian Associates; instead, I will preach a sermon that relates the texts of the day to the work of Christian unity. If you choose, I can speak more specifically about Christian Associates at another time during worship, such as a "Moment for Mission." Also, please let me know if and when you will need a sermon title or other information for your bulletin.

Adult/Youth Education: I would be happy to participate in an educational event during my visit. This can take many forms: I can lead a seminar on the work of Christian Associates, I can lead an informal discussion or Q&A, I can lead a Bible study on Christian unity in general or the texts for the day, or I can introduce a confirmation class or youth group to the spectrum of Christian churches and the work of ecumenism. If this is of interest, please indicate on the form and note how many you think may attend.

Transportation and hospitality: I will travel by car, and Christian Associates will cover the cost of my mileage. If arriving 45 minutes before worship will require leaving my home in East Liberty before 8 a.m., I would appreciate a simple hotel room for Saturday night.

Honorarium: I understand guest preaching and teaching to be a part of my ecumenical ministry of connecting the churches. I would be honored to have a contribution made to Christian Associates of Southwest Pennsylvania in lieu of an honorarium. Because I visit churches in a range of financial situations, these contributions will vary; typically, a range from \$50-\$300 is appropriate. *If paying the honorarium by check, please make the check out to Christian Associates of Southwest PA.*

Publicity: I've included below a bio if this is helpful for your bulletin or newsletter.

The Rev. Liddy Gerchman Barlow serves as Executive Minister of Christian Associates of Southwest Pennsylvania. Christian Associates brings together 26 church bodies – Catholic, Orthodox, Anglican, and Protestant – in the 10 counties of greater Pittsburgh to make visible the unity of the church and work for the wholeness of communities. Pastor Liddy grew up in New Hampshire and graduated from Mount Holyoke College. After teaching public school with Teach for America in North Carolina, she earned a Master of Divinity degree from Andover Newton Theological School in Massachusetts. Pastor Liddy is ordained in the United Church of Christ and has served congregations in downtown Pittsburgh and North Huntingdon. She is married and has two children: Pippa, age 5, and Edmund, age 2. You can find her on Twitter as @RevLiddy.

CHRISTIAN ASSOCIATES OF SOUTHWEST PENNSYLVANIA VISIT INFORMATION FORM

Date of Visit _____

Congregation Name _____

Physical Address: _____

Land Phone: _____ Cell Phone: _____
(For contact, in case of delay or questions, on the day of the event.)

Email: _____ Website: _____

Staff Names & Titles: _____

Special event/holiday to be celebrated, if any: _____

The church's pastor (circle one) will will not be present for this visit.

Please indicate the time each of the following begins, as applicable:

Arrive for 1st Service _____
1st Service _____ 2nd Service _____ 3rd Service _____
Educational Event _____
Fellowship Hour(s) _____
Other _____

Please indicate role for Pastor Liddy in this visit:

- Preach – if a sermon title is required, note its due date:
- Read scripture lessons/Gospel
- Preside at Holy Communion
- Assist at Holy Communion
- Lead other worship elements (prayers, call to worship, children's sermon, etc) – list:
- Adult class – estimated number in attendance and preferred format:
- Youth class – estimated number in attendance, their ages, and preferred format:
- Other:

List scripture lessons that will be read in worship:

First lesson -
Psalm –
Second lesson –
Gospel –

Indicate preferred dress for worship leaders:

Professional attire Alb/robe – color of the day: _____

Expected Worship Attendance:

Any particularly challenging issues in the life of the congregation that Pastor Liddy should know:

Any other comments:

❖ Please complete this form and return to Liddy Barlow at lbarlow@casp.org. Thank you!